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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 17 May 1953

FROM : Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report
8 May to date1. General:

- a. Space for I&S Office in [] Retention of present space, pending reply from GSA.
- b. [] Commo Personnel [] Policy clarification discussed with AD/OC. Commo to take necessary action. "Report of field trip by RE&C representative to site" formally transmitted to AD/CO on 13 May 1953.

c. Preparation of Agency Regulations:- Continued progress.

- d. [] for [] (Item No. 2b (3) on report dated 7 May) Contracting Officer (Mr. [] advised by telegram on 13 May 1953 to:

- (1) Complete first group of [] (assumed to be 100% complete, 95% as of 31 March 1953).
- (2) Stop work on second group of [] as of 15 May 1953.
- (3) Furnish by 1 June 1953 complete account of funds expended to date for first group and second group under cost-plus-fixed-fee contract.
- (4) Logistics [] representative in field requested to obtain lump sum bids from completion of second group [] from local contractors.

2. Projects and Studies in Process:a. Construction & Utilities:

- (1) Project [] (Commo):- Progress of construction continuing. (No change - Item continued 4 May 1953).
- (2) Project []:- (Continued Item - 23 April 1953) No change.

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- (3) PBIS, [] :- (a) Bids scheduled for receipt this date.

25X1

- (4) (b) Plans and specifications for antennas and power cable contract being typed in final form this date, for mailing to PBS, [] for advertising.

25X1

25X1A2G

- (4) Project [] (Training):-

- (a) Site survey scheduled for week of 18 May to prepare construction cost estimate, two sites, in cooperation with [] Office of Training representatives.

25X1A1D

25X1A2G

- (5) Project [] :- Site layout furnished WE Div. for inclusion in letter of agreement.

25X1A2G

- (6) Project [] (Training):- ((a), (b), and (c) continued items)- (a) and (b) - 30 April and (c) 7 May - No change.

25X1A2G

- (7) Project [] (Commo):- Drawings, specifications and contract prepared for approval of Commo and General Counsel, after which they will be ready for signature of contractor.

25X1A6A

- (8) []

- (a) Survey of Water Supply System, [] Survey completed. Estimate in the amount of \$23,800. transmitted to ADD/A.

25X1A6A

- (b) Survey of electrical systems, [] and [] Survey completed. Estimate in the amount of \$24,000. transmitted to ADD/A.

25X1A6A

25X1A6A

- (c) Commo Laboratory:- Construction estimate furnished AD/OC in the amount of \$252,406. Architect-Engineer firm contacted in name of [] regarding contract for preparation of drawings and specifications by early June (June 10-15). AD/CO will have to make funds available for A-E contract in advance of project approval.

25X1

- (9) [] - (Continued Item - 30 April) - No change.

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b. Real Estate:-

25X1A6A

FOIAB3B1

(1) Use of [redacted] (Commo):-
(Continued item - 23 April 1953) No change.

(2) [redacted] (Continued
item - 23 April 1953) No change.

25X1A6A

25X1A6A

(3) Extension of [redacted] for use
as office space by NEA/DD/P:- (Continued item - 7 May 1953)
No change.

25X1A6A

(4) Installation of vault in I&S, [redacted] Division
representative is in [redacted] at this time.

25X1

25X1A6A

(5) [redacted]

(a) [redacted] Pending further word from
Lessor relative to improvements and restoration
of the premises.

25X1A6A

(b) [redacted] Pending reply from Lessor re
meeting for negotiating an extension of the lease.

25X1A6A

(c) [redacted] Estimates for auxiliary
buildings and outside storage requirements re-
ceived by Office of General Services [redacted]

25X1C4A

25X1C4A

(6) Office space for [redacted]
(Continued item - 7 May 1953) No change.

25X1A6A

(7) Acquisition of additional space in [redacted] for
DD/P:- Concluded.

25X1A6A

(8) Furnishing of leased house at [redacted] for NEA:- (Con-
tinued item - 30 April 1953) No change.

25X1A6A

(9) SR requirement for 10,000 acres of land for a training
area:- Representatives from RE&C and SR inspected [redacted]
[redacted], with result that too many activities are
located on this site from the viewpoint of security.
Further request is made for written requirement. Survey
of potential sites will continue.

25X1A6A

25X1A6A

(10) Purchase of house at [redacted] at cost of approximately
\$40,000.- (Continued item - 23 April 1953) No change.

25X1A7B

(11) [redacted]

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(12)

25X1A12A

(13)

(14) Inquiry from Senate on [] space:- concluded.

25X1A6A

25X1A6A (15) Increase of vault area in []
[] REAC representative is in []

25X1

25X1

25X1A6A

25X1A6A

(16) Utilization of space in []
[] REAC representative to visit office on Thursday.

25X1A12A

(17)

Carl- See me on this immediately! J. L. S.

(18) Alterations in []
(Continued item - 7 May 1953) No change.

25X1A6A

(19) Closing out of []
REAC representative is in [] for removal of equipment and poles and making arrangements for restoration of the property. Equipment is to be shipped to Washington.

25X1

25X1A6A

3. Other items of interest: None.

A. Special Problems:

a. Approval of Projects by PRC:- (Continued item - 23 April)
Recently submitted Regulation [] should solve this problem.

25X1

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